

COMMITTEE ON COMMUNITY IMPROVEMENT

December 5, 2005

4:00 PM

Chairman O'Neil called the meeting to order.

The Clerk called the roll.

Present: Aldermen O'Neil, Shea, Garrity, Smith, Lopez

Messrs.: K. Sheppard, Deputy Chief Simmons, D. Prew,
Fire Chief Kane, R. MacKenzie, Alderman Guinta,
P. Borek

Chairman O'Neil addressed Item 3 of the agenda:

Amending resolution and budget authorization authorizing and appropriating funds in the amount of Seven Thousand Two Hundred Two Dollars and Forty Cents (\$7,202.40) for the FY2003 CIP 215903 Lead Hazard Control Grant Program.

On motion of Alderman Smith, duly seconded by Alderman Shea it was voted to approve the resolution and budget authorization as presented.

Chairman O'Neil addressed Item 4 of the agenda:

Amending resolution and budget authorization authorizing and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for the FY2006 CIP 214206 Manchester Health Care Access Review Program.

On motion of Alderman Garrity, duly seconded by Alderman Lopez it was voted to approve the resolution and budget authorization as presented.

Chairman O'Neil addressed Item 5 of the agenda:

Amending resolution and budget authorization authorizing and appropriating funds in the amount of Two Thousand Twenty Eight Dollars (\$9,079.20) for FY2006 CIP 410706 NH DWI Patrol Program.

On motion of Alderman Shea, duly seconded by Alderman Lopez it was voted to approve the resolution and budget authorization as presented.

Chairman O'Neil addressed Item 6 of the agenda:

Amending resolution and budget authorization authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for FY2006 CIP 411806 Project Safe Neighborhoods Program.

Alderman Smith moved to approve the resolution and budget authorization as presented. Alderman Garrity duly seconded the motion.

Alderman Lopez asked on the Safe Neighborhoods Program, can you give us a brief review Mr. MacKenzie.

Robert MacKenzie, Planning Director, stated the Police Department is here and they can probably provide a much quicker and better answer than I can.

Gary Simmons, Deputy Police Chief, stated these are federal funds that have been used and this particular money that is being allocated here is a grant relative to the officers going out with Probation and Juvenile workers and they look for...they actually identify kids that are at high risk. They go through firearm safety procedures and the laws and monitor their progress in the program. Sometimes I think they actually send them through a program relative to firearm safety, etc. These are kids that they identify as high risk for the future. We have been doing it for several months now and so far it seems to have had some positive results.

Chairman O'Neil called for a vote. There being none opposed, the motion carried.

Chairman O'Neil addressed Item 7 of the agenda:

Amending resolution and budget authorization authorizing and appropriating funds in the amount of Forty Three Thousand Eight Hundred Sixty Two Dollars (\$43,862.00) for FY2006 CIP 713106 Trolley Crossing PS Force Main Project.

On motion of Alderman Smith, duly seconded by Alderman Shea it was voted to approve the resolution and budget authorization as presented.

Chairman O'Neil addressed Item 8 of the agenda:

Communication from Matthew Sink, Deputy Building Commissioner, seeking the permanent replacement of an inspection vehicle.

Chairman O'Neil called Kevin Sheppard forward.

Kevin Sheppard, Deputy Public Works Director, stated the Building Department has an inspection vehicle that is a small pick-up that has been looked at the MTA who does the servicing for City vehicles. The bottom line is it is not road worthy anymore. There are some balances in this year's MER Cash. We looked at the state bid list and for somewhere between \$11,000 and \$13,000 we could replace that vehicle and there are some balances available if the Committee chose to do so.

Chairman O'Neil asked Kevin do you think there is enough money to cover it.

Mr. Sheppard answered yes.

Alderman Lopez stated back a few months ago I think I asked about a couple of vehicles that weren't being used by some people and the mileage that they are putting on so that maybe some of these vehicles could be transferred around to other people who need them. Have we looked into that?

Mr. Sheppard responded I believe the information was forwarded to you. Quite honestly I don't remember the details of which vehicles they were. The Building Department, in this case, uses the small two-wheel drive pick-up because they are on construction sites.

Alderman Lopez stated I will go along with this, I just want to make sure that some of these people who have vehicles and are putting on low mileage and not really using them that maybe we can use some of those vehicles to help other people out.

Mr. Sheppard stated that would come under the purview of the Committee. Typically we are only overseeing the administration of the MER. To me that would be, and maybe I am wrong, but more of a policy decision of the Committee if they chose to take vehicles away from department or personnel in the City.

Chairman O'Neil asked why don't we address your issue, Alderman Lopez, after we address this one. Are there any other questions on this issue specifically with the Building Department?

Alderman Shea asked if you were to transfer the money from your particular account, Kevin, would they get a second-hand vehicle. Is that what you are thinking about?

Mr. Sheppard answered what we priced out is a small two-wheel drive pick-up off the state bid list, which are new vehicles, and like I said we can get that for about \$12,000.

Alderman Shea asked so they would receive a new vehicle.

Mr. Sheppard answered correct. There are some vehicles in the City that are replaced with used vehicles. The Building Department typically gets new pick up trucks because they do last longer than some of the used vehicles. There aren't any used pick up trucks here in the City, i.e. the Highway Department uses a lot of the recycled police cruisers. At the Building Department, there are no recycled pick up trucks so they always get a new one. At that price and for the length of time it will be run, it makes sense.

Chairman O'Neil asked the vehicle that they currently have is not road worthy and there are no spare vehicles in their fleet.

Mr. Sheppard answered right.

Chairman O'Neil stated they would traditionally go to one of the old pool police cruisers, which might have 200,000 or 250,000 miles on it.

Mr. Sheppard responded right and we like to keep the pool vehicles for vehicles that get broken down. They have had it full-time.

On motion of Alderman Smith, duly seconded by Alderman Shea it was voted to approve the purchase of an inspection vehicle for the Building Department through balances available in the MER account under the supervision of the Highway Department.

Chairman O'Neil stated Kevin before you go away...Alderman Lopez do you just want to...I had a discussion and I honestly can't remember if there was an exact action of the Board...

Alderman Lopez interjected no it wasn't an action. I think as we move along in this process it might benefit us to know the mileage. For example, I have heard that 10,000 is reasonable. I have heard that 5,000 miles is reasonable. If we could find out those vehicles that are only putting on 5,000 to 10,000 miles on.

Chairman O'Neil asked do you want to make a motion on that to survey through the Deputy Public Works Director the departments regarding an inventory of their vehicles (year, miles, etc.).

On motion of Alderman Lopez, duly seconded by Alderman Smith it was voted to have the Highway Department conduct a survey of departments regarding their vehicle inventory.

Deputy City Clerk Johnson asked did you want to know the number of miles they are traveling a year.

Chairman O'Neil answered I think at the end of the day however we get there...what Alderman Lopez is looking for and I don't want to speak for him but do we have vehicles out there that are not being utilized. Am I correct, Alderman Lopez?

Alderman Lopez replied that is correct.

Chairman O'Neil stated that we have purchased and they are used on a rare occasion. However the Deputy Director can get that information out of the departments is fine. I think we can give him some discretion on that.

Chairman O'Neil addressed Item 9 of the agenda:

Communication from Diane Prew, Director of Information Services, relative to the selection of a new Police and Fire Computer Aided Dispatch and Records Management System.

Chairman O'Neil stated I need to point out that the Mayor-Elect has spoken to me a couple of times about this but spoke to me just downstairs that he is very interested as we all know in a technology called Comstat and I believe he is traveling to New York to learn about this item or software. I am not 100% sure what it is. He has asked us to consider tabling this until he can come back and work with whoever serves on the next CIP Committee. I will just throw that out. He has spoken to me a couple of times about this. Do you folks want to do a presentation or are you just here in case there are questions?

Alderman Lopez stated I guess I would be interested in hearing from you as to the timetable in reference to this. The Chairman mentioned that Alderman Guinta would like to wait and I know this thing has been going on for awhile so I would like to know what the timeframe is to complete the additional \$210,000. Is this going to hurt you if we wait until next month?

Diane Prew, Information Systems Director, stated I believe that the issue, and I don't want to speak for Chief Kane but I believe he has a grant for additional funding that is dependent on this project.

Joseph Kane, Fire Chief, stated she is correct. One of the reasons why we are here at this point in time is that we have a grant that kind of coincides with this project from the federal government and we are trying to move that along because there is a deadline of the end of February on this grant. We are trying to pick a vendor so that we can start working with the vendor and that is why we are here.

Alderman Lopez stated I guess the contract has been awarded.

Ms. Prew responded the vendor has been selected. Did you receive...I had another letter...

Alderman Lopez interjected I just got back from vacation but if there is another letter I might have missed it.

Ms. Prew stated we have selected a vendor. It is Intergraph Public Safety, Inc. We went through an extensive bidding process to put out an RFP. Since then we received 12 responses to the RFP. We narrowed the field and did extensive reference checks. We had demonstrations from the vendors and extensive site visits to select a vendor. We have gone through an extensive process. The vendor will be providing the software for both police and fire. It will be an integrated computer aided dispatch system.

Alderman Lopez asked so you selected the vendor for \$1.870 million. Is that what you are telling me?

Ms. Prew answered yes.

Alderman Lopez stated and, therefore, you are short \$380,000.

Ms. Prew responded correct.

Alderman Lopez stated the urgency of moving forward is...is it possible to continue to move forward or maybe the Chairman could advise me as to what Alderman Guinta is really talking about.

Chairman O'Neil replied Alderman Guinta has shown some interest as we are all aware and I think the product and I don't know if it is a general name or a specific trade name in New York is Comstat I think. I know Baltimore uses some other technology beyond public safety for public works and all of that and he just asked if it could be tabled so he could do his trip to New York and gather information. One question that may help, Chief Kane you mentioned that the funds are available until the end of February. Do we need to commit by the end of February or spend it by the end of February?

Chief Kane responded the process is to spend it by the end of February.

Chairman O'Neil asked so does that mean a check has to be written or is it a commitment to purchase by the end of February.

Chief Kane answered the check has to be written by the end of February. We are probably going to try to get an extension of that because a lot of the companies we are dealing with have worked down south with the hurricanes and, therefore, it is going to be hard to get it all done.

Alderman Lopez stated I just want to make sure that I am not confused. You have selected a vendor and this is for the computer aided dispatch and records management system. Are these people, in your viewpoint, the topnotch of what we want in Manchester?

Ms. Prew responded yes they are. They are an international company. They have over 250 clients worldwide. They do some of the largest cities. They are now bringing their business to smaller cities such as ours. They are one of the best companies.

Alderman Lopez asked and the Police and Fire Department agree.

Deputy Police Chief Simmons answered absolutely. As Diane said, this has been an extensive process. This company has been dealing with upper tier police departments for years now. They are moving into this size agency so a lot of the problems that we maybe would run into with a smaller vendor trying to make their way up, they have already solved some of those. So a lot of the issues we might have had they have resolved with other communities.

Alderman Garrity asked how much is the grant for Chief Kane.

Chief Kane answered \$750,000.

Alderman Garrity asked and you said it was possible to get an extension because of the work they are doing down south.

Chief Kane answered I didn't say it was possible. I said we could request that and see if that flies. I am not really sure if that would fly.

Alderman Garrity stated and you said the end of February you had to sign on the dotted line.

Chief Kane responded yes.

Alderman Garrity asked so sometime in January would be acceptable to meet those guidelines.

Chief Kane answered if that were the case then we would probably have to write checks without having the materials here. If we delay this until January it is going to be tough going to get it done.

Alderman Garrity asked, Diane, the budget authorization was for \$1.9 million right.

Ms. Prew answered that is correct.

Alderman Garrity asked and you have awarded this contract already.

Ms. Prew answered we have not executed a contract. We have notified the vendor that we have selected them but we have not executed a contract.

Alderman Shea stated what I am more interested in is the actual computer aided dispatch records management. That is where I am coming in. How does that help both the fire and police departments? Could you explain how it would help you? In other words, before you answer that I was watching a program where the bands during 911 did not coincide between police and fire. That is one of the problems they had so I am interested in finding out whether this would coordinate and I know in speaking to Bob MacKenzie a few minutes ago there were problems in the recent catastrophe in New Orleans because of the bands that were not connected to the different agencies. Could you explain the benefit to the people of Manchester to have such a computer aided program in place?

Chief Kane stated first there are two different problems that you are talking about. The first one you were talking about is frequency bands, which are radio bands, which because the police department and fire department in New York City were on different bands and used different types of frequencies they couldn't communicate. The same thing had occurred down in New Orleans where they were on different bands and the communications were difficult. We talked about the way to solve this is interoperability on the bands. The City of Manchester recognized this a number of years ago. Basically everyone in the City is on the same radio system. So whether it be Fire, Police, Highway, Traffic, the inspectors, everyone is on the same radio frequency and uses the same radios. In regards to interoperability with the CAD system, the fact that his police dispatchers and my dispatchers are working on the same computer they are able to talk back and forth. They can see what we are doing and we can see what they are

doing. It is kind of a seamless effort. This is one of the things that a lot of communities have been criticized for.

Alderman Shea asked so in other words you want Police and Fire to use one system and you are saying right now you don't use one system but you each use a separate system so it makes the information actually not known by each department at the same time. In other words how does the new system make it more beneficial with the expense involved here? How does it make it more beneficial to the average person out there paying for it?

Chief Kane answered what will happen is it is going to make things happen a lot quicker. You would get a quicker response. There are a lot of different things that the new system will bring in. There are a lot of new functions. We will have more information to deal with in the new system.

Alderman Shea asked could you give me an example of that.

Chief Kane answered sure. One of the things is the new system will have a map based in it so that when an incident is occurring on a...let's say a fire was occurring at a building that building will come up on the screen and we will have the information as we are being dispatched. We can have the information of where the hydrants are, what size of pipe the hydrants are on – whether they are on a 6" pipe or a 22" pipe so we can understand if we hook up to the hydrant across the street we can get better water. For instance, we had a fire this afternoon and I was able to because I have something different on my computer I was able to look up what kind of building it was and what was in the building and so forth. The dispatchers really don't have that capability today.

Alderman Shea asked Deputy Chief Simmons how does it feed into your situation.

Deputy Chief Simmons answered the system that we are looking at, the CAD system, which is the actual dispatch system, right now it is actually one system and it is kind of broken into two so Police will have their normal dispatch operation and Fire will have theirs but on any given instance when Fire is dispatched someplace we will be actually warned right on the system and we can click on Fire and see what they are responding to. That will give us instant access to it. Right now often times Fire will respond to a scene through 911 in Concord and we are not even made aware of it and until they get there and assess the situation sometimes we may not even know if we are needed there. It may involve something where somebody is combative or there is some type of incident taking place that the firemen can't deal with. Right now we will be able to look at that directly. If they are being dispatched we will get that same information up on our screen so that alone is going to be a safety feature that is definitely worth having.

Chief Kane stated I would like to add one other thing. The Police Department system and the Fire Department system are fairly old. What occurs in the software industry is after awhile the manufacturer of the software does not support our software anymore and that is the case here. In the Fire Department software they stopped supporting it last fall and I am not sure about the Police Department but we are in a case where the companies that we currently deal with do not support our current software and that is why we initiated having to go out and buy some additional software. There are certain things that are causing us to change.

Alderman Shea asked Diane what role do you play in all of this.

Ms. Prew stated when the CIP budget was put together the funds were put in my department and I, by City ordinance, work with all departments on the selection of the software and hardware. The monies are in our CIP budget. We are coordinating with the City departments who are certainly driving the search for functionality. We are providing the technical assistance.

Alderman Shea asked does your department go in and help them get familiar with the system.

Ms. Prew answered yes and the hardware for the dispatch system will be located in the computer room at the Information Systems Department. We will be providing the back-up capabilities so should something happen to one system there is one at another location so the system doesn't go down.

Alderman Smith stated I know we appropriated \$1,490,000 in the CIP budget for this. What brings up the cost? You are saying you are short \$210,000 and you need \$170,000 from Contingency. What drove up the price?

Ms. Prew responded I think when we had our initial discussions with CIP we did indicate that we thought there might be a shortage of funds but in the discussions it was decided that we would go forward and should we have a shortage we would come back for those additional funds.

Alderman Smith asked Chief Kane you are saying to us that you cannot wait and it is really a matter of priority and you would like to go right on line as soon as possible to utilize that grant.

Chief Kane answered what I really need to do is get a vendor to start working with. The earlier I get a vendor the more time I have to move ahead with the grant.

Alderman Garrity stated I have to ask these questions because I don't have the information in front of me. It is \$380,000 and I have a one-page letter. The current funding...\$750,000 is from a grant at the Fire Department correct?

Chief Kane responded no that is a separate grant.

Alderman Garrity asked how is the \$1.49 million being funded.

Chief Kane answered it is a CIP bond.

Alderman Garrity asked it is a loan right.

Chairman O'Neil answered it is one bond.

Alderman Garrity asked and we haven't bonded anything currently right. So where does the \$750,000 grant come into play?

Chief Kane answered the \$750,000 grant is a Fire Act grant. It is a federal government grant and it is money that we ask the federal government for. It is for computers that we are looking to put in the vehicles and add to the capacity of our computer system.

Alderman Garrity asked, Mr. MacKenzie, how does this work. Does this grant offset the bonding commitment or what?

Robert MacKenzie, Planning Director, answered in this case the grant money that the Chief is talking about is separate from the \$1.7 million that they need for the program. He is looking for additional equipment that is based upon the CAD system. As I understand it that \$750,000 is above and beyond the \$1.7 million they need.

Alderman Garrity asked what are the sources going to be for the added \$380,000. What are the funding sources for that?

Mr. MacKenzie answered we do not have that money in bond balances right now. What we would probably recommend is that the Board approve the contract itself and by approving the contract they would bind themselves to that amount of money and then we would have to take that roughly \$380,000 out of next fiscal year's bond amount. Next year is a bond year so come April roughly there would be additional money to pay for that.

Alderman Garrity stated I am a little confused as to why Chief Kane said we need to act on this when the \$750,000 grant is not going towards this. I am just a little

confused, Chief. Why is it such a priority to get...is it just this equipment you are talking about or do you want more equipment than the current \$1.7 million?

Chief Kane responded there is other equipment that has nothing to do with the \$1.7 million.

Alderman Garrity stated I got a little confused when you said we should act on it right away. I don't know if I was the only one confused.

Chairman O'Neil stated I thought the same thing. I thought we stood to lose the \$750,000 if we didn't enter into this contract.

Chief Kane stated what I really need to do is get a vendor. For me to move ahead with the other portion, the \$750,000, I need to know who we are dealing with so I can make sure that the equipment and software is all compatible. For me to take a left turn over here and just start doing something over here and end up with a different vendor over here they may not be compatible.

Chairman O'Neil asked has the CIP Committee and the Board approved the \$750,000.

Chief Kane answered yes.

Chairman O'Neil asked so that is done.

Chief Kane answered yes.

Alderman Lopez stated I have a couple of questions. Bring me up to date. None of this money is homeland security correct?

Chief Kane responded the money that I am calling the Fire Act grant all comes out of the Department of Homeland Security. It is not called homeland security money. It doesn't run through the state. It runs directly from Homeland to us but it is called the Fire Act grant. Basically all of the grants run now through Homeland Security.

Alderman Lopez asked and you are at your max on that as far as homeland security in the Police Department. Do you have any homeland security money?

Deputy Chief Simmons answered not for this project. The equipment that the Chief is buying is equipment he doesn't have. We have that equipment in our cruisers.

Alderman Lopez asked how long have you been working on this project, Diane.

Ms. Prew answered we put out the RFP in March 2005.

Alderman Lopez asked Bob I know you mentioned 2007 CIP but it is very possible that if we had some bond balances in the 2006 CIP we could use those is that correct.

Mr. MacKenzie answered yes we could as long as they were about the same bond life. Typically computer systems have a lower bond life than like a highway construction.

Alderman Lopez asked what is the bond life on it – 20 years.

Mr. MacKenzie answered normally we would look at a 10 to a 7 year bond life for computers and computer equipment versus 20 years for a bridge.

Alderman Lopez asked if the Committee decided to wait, give us the reasons why we should not.

Chief Kane answered it would put a lot of pressure on us in regards to expending the \$750,000. If we didn't get an extension on that grant then we may lose the money.

Alderman Shea asked Chief Kane when you spoke about the \$750,000 can that be incorporated into the police vehicles so there is a common situation here. I understood what you were saying before about putting these computers into the vehicles so you can connect to the other computer that is down where it is going to be placed but would the police have the same kind of information available to them as a result of this grant?

Deputy Chief Simmons answered not as a result of that grant per say. We have that equipment already. We have computers in the cruisers.

Alderman Shea asked so that would bring the fire engines and whatever else you have compatible to what the Police Department has now.

Chief Kane answered yes.

Alderman Shea stated the other point is I am not sure whether the newly elected Mayor has given you a timetable. They are giving us a timetable. Is it something that he is going to do this week or next week? How long a time period has he asked you to put off?

Chairman O'Neil responded in my conversations with him I don't remember a specific time but I thought I read in the paper that he was going down...does anybody know. Sometime soon?

Alderman Garrity replied I think he is going down rather soon. Chief Kane, if you knew who the vendor was going to be by January 15 wouldn't that be an adequate amount of time?

Chief Kane responded I suppose we would have to work with the vendor. We are working with the vendor now but we would have to work with the vendor in good faith.

Alderman Garrity asked so you already have a relationship with the vendor currently.

Chief Kane answered we haven't actually had a meeting with the vendor but we are planning on having a meeting late this week or early next week.

Ms. Prew stated if I can just make a comment I believe the situation that we would be placed in is that we would end up having to pay for equipment and software before we actually had it functioning and that is something we try not to do. If we can't...we would make the purchase but normally when we purchase it is a phased thing and they get paid so much at a time so that we are sure that everything is installed and functional before we make the last payment. Now if it has to be paid by the end of February it is doubtful that they would be able to install it on in that timeframe.

Chairman O'Neil stated I need to make a comment. You have backed us up because to be honest with you it is not our fault that this other grant is hanging out there and it has taken since March to get this thing straightened out. I know you all work hard and you have a lot of other responsibilities but now we are kind of asked to make some decisions and you can hear from the conversation that not everybody is real comfortable with this right now. That is a concern of mine.

Alderman Garrity stated Diane you just said you felt uncomfortable writing checks for things that weren't installed but it is going to be for what the Chief is getting with his \$750,000 grant. It is not going to have anything to do with this dispatch system for Police and Fire right?

Ms. Prew responded it is going to be mobile computers in his vehicles and software applications. It is all technology.

Alderman Garrity replied absolutely and you are much better at that than I am but this is my concern. I don't have a problem approving the \$1.49 million that is already authorized. I am a little uncomfortable at this late date in December approving an added \$380,000 that we are going to burden the incoming Mayor with. That is where I am a little uncomfortable. I am a little uncomfortable because I have had conversations with him too about Comstat. He has the same concerns that Chief Kane does. He wants this new equipment to be compatible with his stuff and Mayor-elect Guinta wants to do some research on the Comstat and also wants those things to be compatible with the new system that we get. He obviously wants to meet with the Fire and Police Chiefs about that.

Chairman O'Neil stated can I make sure on the situation of this contract versus the \$750,000 that the Chief is buying the dump truck body and we are talking about the main truck. Is that really what we are...I tried to think of a simple...we know they both need to go together. Diane, is that the point you are trying to make? Commit to buying the dump truck body before we bought the truck?

Ms. Prew responded yes.

Chief Kane stated you know I am listening obviously to the members of the Committee and I appreciate and understand your concerns. I wasn't aware of the new Mayor's concerns and the fact that he was looking at different equipment. This is the first that was brought to our attention. Obviously the goal here in the City needs to be...all of this equipment really needs to work together. In other words if we are going to buy the dump truck and we need the body the body has to fit on the dump truck and if we are going to need to carry a trailer with that we have to make sure it all works. From what I am hearing maybe we should just table this and try to work around it. If it is not comfortable for everyone...it needs to work.

Deputy Chief Simmons stated we have actually had some discussion with the Mayor-elect and we know of his interested in Comstat. One of the things we looked at in a new system that we had a problem with in our old system is we are able to put in a lot of data but what can we extract. In our old system we can't extract what we would like to extract from it. This current system that we have looked at, one of the things we will be able to do is identify areas of concern through statistical information. It is going to interface with our crime scene data so all of that is going to work and give us far more information and stuff that is going to clearly identify areas in need more so than what we have now. I know that maybe you would rather have the Mayor-elect hear that and I would certainly like to compile some information for him on that. I feel the system in that regard is going to more than suit the needs of what he might have a concern with in Comstat and what we will have a concern with as well.

Chairman O'Neil asked is Comstat just a name that New York made up for what they do or is it a specific software.

Deputy Chief Simmons answered it is a name they made up at that time. As you know, there was a period of time New York where they were just crime ridden and they came in and developed this and part of it was to identify areas through statistical analysis and generated data. It was done on a weekly basis. That program has since moved on. Maryland calls it something else.

Chairman O'Neil stated Baltimore in articles I have read uses it not only for public safety but for filling a pothole, etc. I am pretty sure it goes beyond public safety.

Deputy Chief Simmons stated it certainly has its purpose but we are also not the size of New York City and we are not the size of Maryland and we are a lot of times able to identify some of those needs just because of the size that we are and the knowledge we have. Again, I feel that this new system is certainly going to do more to assist in that regard.

Chairman O'Neil asked Alderman Guinta do you want to jump in on this at all. I know you have spoken to me several times about your interest in a particular program in New York and you just want to make sure this is compatible.

Alderman Guinta stated one of the things that I have been invited to is a meeting with Comstat officials in New York City that will take place sometime in January. We are still trying to identify the particular dates. I did talk a little bit about implementing Comstat or a similar crime data tracking system in the City of Manchester to address some of the crime issues and obviously before I can do that I would like to get a full review of how it does work in New York City. There has also been implementation in other smaller cities in the country, particularly on the Eastern seaboard. I think there are a couple in Massachusetts. I think Worcester and Lowell. I do plan on visiting those communities also to see the implementation of it. I think there is a mutual benefit here and I think these are similar in nature. I would love to know before this is finalized and the payments are finalized if both philosophies are compatible.

Chairman O'Neil stated I guess the issue from what we understand is Chief Kane has access to a grant that we have already approved for a second tier of this first tier program of which if he doesn't spend it or commit to it by the end of February he is going to lose the \$750,000.

Alderman Guinta asked is that a federal grant.

Chief Kane answered yes. We worked with your office when you were working with Jeb on that grant. We have been, as Alderman O'Neil said, basically when you look at the CAD system you are looking at the truck and when you are looking at the part that we are looking to purchase with the \$750,000 it is the body of the truck. We need to understand what kind of truck it is so that we can purchase the right body.

Alderman Guinta responded I suspect that you can integrate that into any type of crime data tracking system. I guess the questions or concerns I have are I want to make sure that all of the different methods of dealing with public safety are integratable. Comstat is more of a philosophy. I should say part philosophy but also a computer system. It is not one system. It is many different types of systems that you use. In my view at the very least that portion is certainly necessary in the City but also most likely compatible with some of the portions of Comstat that I would like to take a look at phasing in to the City.

Alderman Smith stated Deputy Chief Simmons I think you know both systems don't you and I think you stated personally that this was the top of the line and the response time between Fire and Police would probably save lives. I believe that if a firetruck was going by and a crime was being committed they could respond right away just by calling in. Is that correct?

Deputy Chief Simmons responded I would say it will increase the mutual response absolutely. It will increase the speed of that as well. I guess I will go back to the information with Mayor-elect Guinta and that is that I firmly believe this is going to meet all of the needs. As he indicated, Comstat is a philosophy and a lot of it is based on generated statistics and information that you gather from a system. This system is going to be able to not only give us written documentation in the form of reports but it will also allow us to pull up a map and create a pinpointed map of where burglaries occurred in the last six months or where they occurred in the last two days for that matter. We will be able to do that with any crime generated statistic. I think that is going to be very beneficial as well. I honestly feel it is going to meet the needs far better than any system we have now.

Chairman O'Neil stated just to make sure that I am clear but did you say earlier that right now you can't generate...you can generate very little information based off the system that exists today.

Deputy Chief Simmons responded we can generate it but it is not in a user-friendly format. We don't set it up in a mapping capability and often times when we generate a report such as that it generates more than one thing and we have to hand pull it.

Chairman O'Neil asked will this help us, Chief Kane, with an issue that came up earlier regarding tracking response times and all of that stuff that we currently can't do in the Fire Department.

Chief Kane answered yes absolutely. At the last meeting when we talked about the response time and enhancing that whole operation this is the piece that we need.

Chairman O'Neil asked this will greatly improve...

Chief Kane interjected oh yes, both departments.

Chairman O'Neil asked it will take us miles from where we are now.

Chief Kane answered absolutely.

Alderman Smith asked how long will it take you to implement this.

Deputy Chief Simmons answered from soup to nuts probably 18 months all together. Probably the body of it would be up and running in 9 to 10 months but then there are a lot of other factions that go along with it.

Alderman Shea stated when you were discussing vendors did you look into the system that the Mayor-elect is interested in.

Deputy Chief Simmons answered not directly to say do you do Comstat. What we looked at was what we would be able to extract for data and whether it interfaced with our current crime analysis software. This and several others did do that and we felt that would meet the needs of any type of Comstat we set up.

Alderman Shea stated I get the general impression and I am not familiar with it but this particular system that the Mayor is interested in is more related to police tracking than it is to incorporation into any kind of fire...now I may be wrong but is it all inclusive.

Alderman Guinta responded the beauty of Comstat is that you can modify it to help...and Citystat in Baltimore that was implemented by Mayor O'Malley is a good example. There are versions or variations of Comstat because of its success that have been used in other departments. Not just public safety departments but also to identify better ways to deliver services. Another area...we are going to go down to see Mayor O'Malley in Baltimore to see how he uses the version in other departments. While Comstat is more specific to police you can do Firestat or City stat...there are variations of it that you can utilize. Again, to me it sounds like

because it is more of a philosophy based crime data tracking system this is likely to work. My office can talk to the directors in New York City tomorrow and have answers for tomorrow night's meeting to make sure that they are all integratable but my suspicion is that the answer is yes because again it takes a philosophy and a system that is based in geographic information as opposed to the system we have now and puts forth a program in which you can determine focal points and that is not just for police it is for anything.

Alderman Shea asked is the expense about the same or is it more expensive or less expensive.

Alderman Guinta answered it is about the same.

Alderman Shea stated for instance we are talking about \$1.8 million. You are saying it is about the same as \$1.4 million or \$1.8 million?

Alderman Guinta responded the variation that I was going to be doing I thought was less than \$1 million. Again, that probably didn't address some of the issues that this system is also trying to address.

Deputy Chief Simmons stated I am not sure what the Mayor-elect is referring to as far as the system but the system we are looking at isn't just to track numbers. It is also our dispatching and our records management. It holds our entire report system. Everything that we do in the Police Station is held in this system so it is far more than just a...

Alderman Guinta interjected mine was just a portion of that. I think it was like \$400,000 or \$500,000 but it was only for the crime data tracking system.

Chief Kane stated I think I am getting an idea or a flavor of what is going on. The system that we are talking about is basically when the trucks go out and the police cars go out they are monitored by what we call a CAD, computer aided dispatch system. Then that information dumps into what we call a records management system that kind of keeps that data. It sounds like you may be talking about using that data to do an analysis of the City functions whether it be Fire, Police or anything else. The point is before you get to this level up here where you do the analysis you have to start down here. First we need the CAD and then you have to do the database and then you have to do the analysis. It sounds like you are doing this analysis up here and the question is does this system up here integrate with this system down here so it draws off the data.

Alderman Guinta responded right and I think the answer to that question is yes.

Chief Kane stated I think we need to guarantee that that is a yes.

Alderman Guinta stated that is something that my office can verify in time for tomorrow night's meeting.

Ms. Prew stated we can also contact Intergraph and have a discussion with them to see what their experience is with Comstat.

Chief Kane stated we can contact our supplier and make sure that...we wouldn't want them to say yes they can do it because as far as I am concerned that means no. What we want is to know where have you done it before and show me so I can talk to the people. That is what we want to see.

Alderman Lopez stated I see a little doubt out there but I want to make sure of one thing that if we go to another system do we have to change all of your systems in the police vehicles that already have the equipment.

Deputy Chief Simmons responded it sounds like that would be an addition and I have a feeling that after we discuss everything...

Alderman Lopez interjected I was afraid you were going to answer that way. I think, Mr. Chairman, that to go along with your suggestion and the Mayor-elect we can hold off and make sure...not just take one day and ask questions but the three people sitting there can work with the Mayor-elect's staff to make sure that we are getting apples and apples if we are talking about going to another system and then what is the legality of the vendor that you potentially selected. Diane, is there any legality here?

Ms. Prew responded no. We don't have any obligation to them at this point.

Alderman Lopez stated we have a special meeting on 12/19 and I think if they do some work between now and then we can either bring that to the full Board on 12/19 to make sure that this system goes forward or the system that the Mayor-elect is talking about and we will rework it.

Chairman O'Neil stated we can either keep it here until the 19th or send it to the full Board and let the full Board hold it.

Alderman Lopez stated let's keep it here and then we can meet that night if it is okay with you, Mr. Chairman.

Alderman Shea stated but he said he wasn't going down there until January.

Alderman Guinta stated that is correct, however, if we have between now and the 19th I can certainly have my staff work with this Committee, Police and Fire to put together a quick assessment or work study to insure that everything is integrated. I don't want to slow the process down. I think my going down to New York in January will just be an added benefit at that point to see the actual program in operation. I think it is likely that between now and the 19th we can get all of our questions answered and presented to this Committee so this Committee can make a decision so we hit the ground running in January.

Chairman O'Neil stated I just want to make sure I understand something here. Did we approve a budget number to fit? We approved approximately \$1.5 million. Did we know early on before that was approved that we needed \$1.7 million?

Ms. Prew responded we didn't until the numbers came in and what makes it complex is that there are so many pieces to a system like this and you have to work with the vendors...even when you get the RFP's you can't just look at the numbers and say okay this is the low bidder. You have to analyze those numbers and what pieces of this do I need.

Chairman O'Neil asked so that was the best estimate at the time we approved the budget.

Ms. Prew answered yes.

Alderman Shea stated I think there was some discussion about two vendors. Have you actually decided on the final vendor if, in fact, you were to be granted the...

Ms. Prew interjected yes we have decided on a vendor.

Alderman Lopez moved to table this item. Alderman Shea duly seconded the motion.

Chairman O'Neil stated Carol is saying that she is going to have to work out the schedule. Even if we have to meet at 2 PM to make it fit we will make it fit. We will give Carol the discretion to make it fit.

Deputy City Clerk Johnson stated it is my understanding that Information Systems and Police and Fire will work with the Mayor-elect's office to answer the questions and come back to the Committee on that date.

Alderman Shea asked if, in fact, the additional funding is needed we should get a report from the CIP staff as to how we could get that money.

Chairman O'Neil asked, Bob, as of right now you said most likely we are going to have to commit that \$380,000 to the FY07 budget right.

Mr. MacKenzie stated at this point we are going to go back and review all of the bond projects again but at this point I think it would have to go to the 07.

Alderman Shea asked do we have to necessarily set aside \$170,000 from Contingency or is that something that is thrown in there because of whatever...could we ask the Committee to give us a bottom line figure without necessarily having to add that number to it.

Chairman O'Neil stated I just can speak that 10% is common for any project.

Alderman Shea stated I know that one of the Alderman expressed a little problem with that and it might be a good idea to see if we can be as frugal as we can.

Ms. Prew responded we certainly want to be frugal. The thing with a project like that and the complexity is as you work through the process you are apt to find things that weren't apparent at the time. As detailed as we try to be there will be things that will come up. There will also be, because of the amount of data that has to go into a system like this there may very well be the need for some temporary data entry people. I know that on the police side there is an enormous amount of data.

Deputy Chief Simmons stated we have information in our system since 1988 and we certainly have to identify how much of that data we are going to need to convert over to our current system. That being said, it would be nice if it was just to take it from here and put it in there but because of the complexity and the way everything is written in our current system some of that data may not be worth converting. We might do it by hand and that is certainly an issue that we are going to have to look at.

Alderman Shea asked what happens in that case. Do you have to pay people overtime or do you have to hire an outside consultant?

Deputy Chief Simmons stated we will probably have people in-house doing it during the course of their normal duties but depending on what data could be there it might involve some more hours only because it is so much to put into that system.

Ms. Prew stated depending on what the data is too you might be able to be data entry people that specialize in putting the data in. That is not the same thing as a

consultant. Those are people that you hire by the hour and if Police can provide the information, they can key it in.

Alderman Lopez stated I just want to make a comment. The reason that I am conceding to this fact is to make sure...make sure that you have all of your questions answered and don't come back six months later and say we can't do something. I want to make sure that you work with the Mayor-elect and his staff to make sure we are getting apples to apples.

Chairman O'Neil called for a vote on the motion to table. There being none opposed, the motion carried.

Chairman O'Neil addressed Item 10 of the agenda:

Communication from William Sirak, Chairman of the Manchester Development Corporation, seeking the Board's concurrence of a grant in the amount of \$15,000 from the MDC Restricted Marketing Account in support of a marketing plan presented by Paul Borek, Economic Development Director.

Paul Borek, Economic Development Director, stated we have before you a request to set-up a CIP account for this grant of \$15,000 that the Manchester Development Corporation voted to apply to a marketing program in the Economic Development Office. By way of background, these funds are from a restricted fund that the Manchester Development Corporation inherited back when the Greater Manchester Development Corporation was transitioned to the MDC. The Greater Manchester Development Corporation raised dollars from private businesses and private industry to contribute to a marketing campaign. At that time, in the 1990's, and there were funds left over and when the organization became a City department again the businesses were contacted and said they didn't want the funds back and the City should go ahead and use it for economic development and marketing. Fast forward to this summer when I joined the City in July and then shortly thereafter there was the progress on the Hackett Hill research park and the pending completion of the global economic development strategy by Angelo Economic and the potential that the City has for the development of the Jac Pac site. I wanted to put together a proactive marketing program to market Manchester, update and prepare targeted and specific marketing materials to industries that would be appropriate and successful and viable for Manchester to participate and attend recruiting trade shows and to make visits on companies that would be viable targets for Manchester and to update and place specialized information for different industries on our website. I wanted to do these things and expand the program without using any additional City of Manchester revenues. I wanted to use the efforts of our office to leverage outside resources

and one of the outside resources that was available and I was made aware of was the restricted marketing fund that the MDC had. In addition, we have also identified a program that the NH Department of Resources and Economic Development (DRED) has a matching program for marketing. So I wanted to pull together the capacity to utilize our efforts to leverage some investment from the MDC and the NH DRED for funding. I wanted to put together a first class marketing program that utilized the best practices that economic development organizations use in the industry. Specifically again the request as I understand it from CIP staff is to set-up an account for this marketing plan.

Alderman Shea stated thank you very much for your presentation. I know that we had discussed this at one time and actually to utilize the funds from the MDC is admirable because as you say it is not taxpayer's money. I am wondering when you do go to these various areas would you be accompanied by anyone or would you, yourself, be involved with this process?

Mr. Borek asked in terms of outside recruiting.

Alderman Shea answered yes.

Mr. Borek stated typically it can go either way. It depends on the resources and the availability but at times it is valuable to take maybe a delegation that might represent leadership from the municipality and maybe representative leadership from the business community. That is a good question. In some instances it could require that kind of a team. Some of the early legwork at tradeshow and things typically is initiated by staff but the program and be structured any way we prefer subject to the resources.

Alderman Shea stated I know that members of the MDC, some of them are business people who have an insight into different types of situations and it probably would be helpful if they are funding the grant itself...it might be a positive on the City's part to have someone who is knowledgeable about a particular area. That is my thought but I certainly approve what you presented.

Alderman Lopez stated I also am going to approve this but I wanted to ask you a couple of questions. How much money is in that account?

Mr. Borek responded I believe there is approximately \$35,000 or maybe a little more.

Alderman Lopez asked is \$15,000 going to accomplish what you need. Maybe they could give you some additional money?

Mr. Borek answered that is possible. The way I came up with \$15,000 at this time was to utilize some of the marketing funds we have in our corporate budget and regular budget in the vicinity of \$15,000 and the maximum grant we could apply for with DRED was \$30,000 so I thought I would ask MDC for \$15,000 along with some of our \$15,000 and that would supply the \$30,000 match to go for a maximum grant request from DRED. I also thought and I was thinking at the time of leaving some funds available in this MDC account for future years.

Alderman Smith stated I know that you are marketing to promote Manchester and you gave us quite a few generalities but one I am very, very concerned about because we did put a lot of time and commitment into Jac Pac and I really think that should be the first priority if you are trying to market.

Mr. Borek responded I think Jac Pac represents an excellent opportunity for us. It is well located on 293 as well as on the river and I couldn't agree with you more. We are looking forward to the recommendations not only of Angelo Economics but also Hillier. Their expanded downtown study will encompass the Jac Pac site.

Alderman Smith asked when do you think you will initiate this marketing plan.

Mr. Borek answered I look to kick it off at the beginning of the year, at least from our end. The full plan would be pending on how the NH DRED acts on our grant request.

Chairman O'Neil stated so there is \$15,000 from MDC, maybe up to \$15,000 from within your budget and \$30,000 from DRED so this is putting \$60,000 to work.

Mr. Borek responded yes it could ultimately put \$60,000 to work if the NH DRED grant comes through.

Chairman O'Neil asked is it measurable. Will you be able to give some updates occasionally to either the CIP Committee or the full Board and say based on this money you have committed to I have been able to get this activity?

Mr. Borek answered absolutely.

Chairman O'Neil stated measurable might not be the right word.

Mr. Borek responded any marketing we do we would want to document the response and the success and adjustments.

Chairman O'Neil asked whether it was attending some trade association or direct contact.

Mr. Borek answered yes.

Chairman O'Neil stated that would be helpful to all of us. I am not sure that has happened all that often in the past.

On motion of Alderman Shea, duly seconded by Alderman Garrity it was voted to approve a grant in the amount of \$15,000 from MDC in support of a marketing plan for the Economic Development Office.

Alderman Lopez asked that report for Jac Pac was due in November I thought. Do you know when we are going to get the report?

Mr. Borek stated I think Bob could address that.

Chairman O'Neil asked which report are we talking about.

Mr. MacKenzie answered this is the Downtown Strategy.

Chairman O'Neil asked this is Hillier.

Mr. MacKenzie answered yes.

Alderman Lopez asked is this for Jac Pac.

Chairman O'Neil answered no Hillier is doing the bigger...I think Jac Pac is part of it but they are doing a bigger area I think.

Mr. MacKenzie stated yes Jac Pac is part of the larger downtown strategy. They are going to take a specific look at Jac Pac but it is part of that larger study. They are a little behind. I know they are working on a final or a draft recommendation for us and we do expect that in early January.

Chairman O'Neil stated I think with all of the reports we have out there was an aggressive target of early to mid fall and I think we found out with the information that needed to be gathered, whether it was the Parks Master Plan or the Parking Study they needed a little more time to give us the best possible document.

Chairman O'Neil addressed Item 11 of the agenda:

Sewer abatement request (91 Lilac Court).

(Note: EPD recommends an abatement in the amount of \$229.40 be granted.)

On motion of Alderman Lopez, duly seconded by Alderman Garrity it was voted to approve the recommended abatement in the amount of \$229.40.

Chairman O'Neil addressed Item 12 of the agenda:

Sewer abatement request (90 Fourth Street).
(Note: EPD recommends an abatement in the amount of \$140.40 be granted.)

On motion of Alderman Smith, duly seconded by Alderman Shea it was voted to approve the recommended abatement in the amount of \$140.40.

TABLED ITEMS

13. Communication from Aldermen Garrity and O'Neil requesting the Highway Department review the situation at the intersection of So. Willow and So. Maple streets and report back to the Committee with recommendations for improvements and estimated costs.
(Originally tabled 02/18/2005 pending estimate from Highway. Retabled 04/12/2005 pending research by Planning on the availability of South Willow funds.)

This item remained on the table.

14. Funding for the Weston Tower project.
(Tabled 04/12/2005 – referred to Highway-Facilities Division, Parks, Recreation and Cemeteries and Planning Departments for review. On October 11, 2005 Parks requested to work with Finance to outline initial and annual costs.)

This item remained on the table.

15. On May 3, 2005 the Board of Mayor and Aldermen voted to retain and repair the Black Brook/Maxwell Pond Stream Restoration Proposal to the CIP Committee for funding.
(On 06/07/2005 referred to CIP staff for report back to September Committee meeting regarding funding. Tabled on 09/13/2005 pending report from the Planning Director.)

On motion of Alderman Garrity, duly seconded by Alderman Shea it was voted to remove Item 15 from the table.

Mr. MacKenzie stated just quickly the Committee asked me to check whether the funds from the state to remove the dam would still be available. The short answer is no not in the next 10 months. They did reallocate the funds to another project when the Board took the action. We could apply again next fall to the state for demolition of the dam.

Alderman Lopez moved to put the item back on the table and refer it to the 2007 CIP budget.

Alderman Smith duly seconded the motion.

Alderman Shea asked so in other words for the City to move on this, Bob, we have to move on it before the 10 month period because basically it is going to cost...I don't know how much money but to complete this is over \$1 million. To do some sort of patchwork I don't know but I think it is probably in the range of \$150,000 or thereabouts. I am not sure if we even have that kind of money. We can't even come up with money for projects here that we need. Could you help us so that the general public listening can understand what the magnitude of this expense is going to be?

Mr. MacKenzie answered the quick patch is roughly \$80,000. To completely restore the pond eventually would require dredging and that would be on the order of \$1 million. Again, if we did utilize the state grant for removal of the dam it would be basically free. We would have to provide something in lieu of but it would not be money it would be manpower.

Alderman Shea stated I just don't understand how we think sometimes on the Aldermanic Board. Basically three people testified that they wanted to keep this. It seems to me that it made no sense at the time and it still doesn't that we would incur an expense of this magnitude when obviously there are other needs that we have. It just doesn't make sense so I don't know if putting it back on the table or making a recommendation that we allow the City to hold off on this \$80,000 and apply to the state because once we start that work they are not going to get involved anymore. That was my understanding. Is that correct? In other words if we add any money at all to this project they are out of the picture entirely so we could lose upwards of whatever the expense that they were going to contribute would be. I am not sure if by putting it back on the table we are saying we should come up with the \$80,000.

Chairman O'Neil responded by putting it on the table I am certainly not committing to that. I am just keeping its breath alive a little bit.

Alderman Lopez stated to answer your question no that is not my intent. I think my only intent is to put it on the table and the immediate cost is only \$80,000 and then we can deal with it logically.

Alderman Shea asked could you repeat that.

Alderman Lopez stated my only intent is to put it on the table so that we can move forward in the 2007 CIP budget. I think Mr. MacKenzie has indicated that the first phase is only \$80,000 for the safety of it. Am I correct Mr. MacKenzie?

Mr. MacKenzie responded yes that would repair the dam area itself.

Alderman Lopez stated and I think the second thing is to see if there is any money out there as far as grant money for that particular area up there and maybe other organizations that would capitalize on doing something out there in order to maintain the nature that we have out there.

Alderman Shea stated he mentioned, Alderman Lopez, that the minute we start using that \$80,000 the state will not in any way come in and do any work on that. That is what he indicated so if, in fact, we need to do additional work on this it could run upwards of \$1 million. That is what my concern is. That is up to the new CIP Committee members to decide.

Chairman O'Neil asked, Mr. Sheppard, have you folks been asked to look at it on behalf of the City as the City's engineers.

Mr. Sheppard answered no.

Chairman O'Neil asked do we know if the \$80,000 number is good or bad. I don't even know where that came from Did that come from the state?

Mr. MacKenzie stated that came from the state and also the Parks & Recreation Department.

Chairman O'Neil responded I agree with Alderman Shea. To do it fully it is going to be a major commitment but there could be a potential safety issue now. Kevin, without putting you on the spot could you guys some time take a look at this from an engineering standpoint in house? I haven't seen a report that came from an engineer that said...a lot of this was just...to the best of my knowledge the only engineers we have in the City...well we have engineers at the Airport and Water but generally speaking the Highway Department is the engineers for the balance of the City facilities.

Mr. Sheppard stated my assumption is the state had engineers that specialize in dams put together that estimate. In house we really don't have any structural engineers. We contract out for a lot of that work. We have worked with the state engineers in the past.

Chairman O'Neil asked so if, in fact, it came from an engineering...Bob can we confirm that it came from an engineering group of the state. Your suggestion is if it did you have found in the past that they are going to be pretty accurate.

Mr. Sheppard answered right but this has been going on over time and the estimate is probably over a year old. I think your concern of the estimate being out of date it probably is and it might need to be increased for the FY07 budget.

Chairman O'Neil called for a vote on the motion to table. There being none opposed, the motion carried.

16. Communication from Kevin Sheppard, Deputy Public Works Director, seeking the Committee's review and assistance in finalization of a policy on graffiti removal on private property.
(Tabled 09/13/2005 – referred to Highway Department for recommendation on a policy and fee for removal of graffiti on private property.)
(Note: communication dated October 17, 2005 from the Public Works Director advising on his position relating to the removal of graffiti on private property.)

This item remained on the table.

Chairman O'Neil stated this may or may not be the last meeting of this particular group that has served two years together but on behalf of the Committee I want to thank the CIP staff for all of their work these last two years and thank the City Clerk's Office for their efforts during the last two years. I would have to say that this Committee was pretty productive in the last two years. On behalf of the five of us sitting here I would like to say thank you to both departments.

There being no further business, on motion of Alderman Smith, duly seconded by Alderman Shea it was voted to adjourn.

A True Record. Attest.

Clerk of Committee